

EHBOA Executive Board Meeting Minutes
8/24/19

Time: 6:30-7:30 (chaperone meeting 7:30-8:15)

In attendance: Christy Davies, Michelle Ruhf, Kim Kebort, Jennifer Rubery, Michelle Scribano, Dora Simmons, Deb Hrousis, Dorthy Stackhouse, Deb Yocum, Kelly Burkhart

1. Director's Report: (shared at general mtg)

- Remind 101 - sign up
- Parking lot procedure
- Getting here on time for practice
- Fundraising - one check only - Volunteers needed!
- BINGO - lots of donations needed - please take a donation letter
- Spring Trip - more details to come
- Jazz band - Activity Period Day 4
 - B&N in November & all other students interested in playing are welcome
 - Playing before Freedom's Holiday concert in Dec.
 - Will be fitted for vests/bowties soon
- Orchestra
 - New music coming!
 - Celtic Clinic for strings - upcoming
- Band
 - Thanksgiving day parade - finalizing numbers
 - Line-up info sent out. Look at weather
 - Gift packages provided for students - t-shirt, pin
 - Fall parade info coming out soon
 - Hem students pants using ALL buttons
 - Bus release forms available if taking home from parade
 - Freedom/Liberty Game - more info soon

2. Band Front Director's Report:

- Girls will bring boots in to be polished - remind them to write their names on the bottom with sharpie
- Flags have been ordered

3. President's Report:

- Thanksgiving Parade chaperones - limited to 10-15 along the left side (board members)

4. Treasurer Report:

- Brenda Kayhill will be taking over as treasurer, she will have an accounting student from Moravian assist

5. Student Accounts:

- Mrs. Davies recently send - 1st trip payment, lottery tickets and carwash info. Choir list with payment info. also sent. Michelle will update by next weekend.
- Once updated, Michelle will send a link to Deb Y. for the website.
- Student accounts will not be uploaded to cut time yet.

6. Trip Coordinator:

- Original plan of science center and dinner cruise were too expensive. Other choices given:
 - Tour Camden Yards and then dinner at Golden Corral
 - Baltimore Symphony Orchestra & then Spirit Cruise
 - Afternoon Harbor Sightseeing Cruise and then Medieval Times
 - Visit Fort McHenry and then Spirit Cruise
- The board voted and chose - Afternoon Harbor Sightseeing Cruise and then Medieval Times

7. Chaperones:

- Ok with number of volunteers
- Van drivers? Several volunteers from the board, most likely Joe Scribano, but we have back-ups
- Nurse? Discussed that the nurse can not administer any meds.
- Chaperone meeting to follow board meeting tonight
 - All potential chaperones will get instruction sheet

8. Uniforms:

- Cords/Stripes are still needed for Section Leaders AND Officers
- Nick Sipriani (sp?) - pants to be fixed
- 3 pair of pants need to be hemmed
- Video of hemming - link to website

9. School Store:

- Open house and preview night were HUGE successes. \$600+
- Open for
 - Conferences - can be set up in cafe
 - American Ed week (6, 7, 8 and grandparents)
- Christy will send out sign-ups for school store volunteers
- Polos will be in on Monday
- Coming soon: Sweatshirt and jacket orders
- Question about if kids can work in the school store. Christy said that kids may not handle money. Kelly is going to think more on how she can get kids involved.

10. Gift Cards:

- Ordered \$9,500 in Giant cards. Received check #1068 and will pick up 100 cards at Giant when they come in

11. Vice-President/Fundraising:

- Thursday 3rd - Indulgence fundraiser comes in
- Oct. 10 - BINGO
- Nov. 15 - B&N
- Made in PA (wreaths) in Oct. - We need big tarps to put wreaths on when they come in.
- Mrs. Gunderman volunteered to run both Matey's Pizza fundraisers
- No fruit or flower sales this year
- Car Wash was good! \$300+ made on the day of the sale + presales
- Clothing Drive mentioned - Mrs. Gundermand - maybe the same day as the car wash next year?
- Dorothy S. - bowling outing instead of dine out night @ Town and Country.
 - You decide the price you want to charge per ticket. Each ticket sold includes 2 hours of bowling and rental shoes for one person. Town & country lanes will only charge you \$6 for every ticket you sell. The band keep the difference. Example: If you sell tickets for \$12 each, the band keeps \$6.00 for every ticket sold

12. Hospitality:

BINGO soon....

13. Webmaster:

- To be added to the website
 - Student accts. - Michelle S. will send link
 - Contact info for all board members
 - Drop off procedures
 - Hemming video
 - Fundraiser info and pick-up

Next Executive Board Meeting: Oct. 22, 2019